

MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The December 5, 2018, regular meeting of the NSSEO Governing Board was called to order by President Janice Krinsky at 7:00 p.m. at NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, IL 60056. Present were Governing Board Members Deb McAtee, Carol Botwinski, Erin Johannesen, Frank Fiarito, and Alva Kreutzer.

In attendance from the NSSEO staff were Brian Weems, Nancy Milne, Melissa Swanson, Alison Dauernheim, Jennifer Browning, Christine Pasquesi, Michael Browning, Bryan Bolger, Gavin McGinn, Molly Dunne, Nancy D'Andrea, Sue Mahoney, Cathi Ivack, Pam Radford, Judy Hackett, Julie Jilek, Heather Miehl and Danielle Carter. Others in attendance were administrative representatives Renee Erickson, Dist. 211; and Scott Filipsle, District 25 School Board. Also present were NSSEA representatives, John Bialek and Gina Lozano; and NSSEO Foundation members, Sandy Neuman and Jim Platt. Also in attendance was NSSEO staff member Natalie Wojtowicz, as well as NSSEO students and their families.

Anna Klimkowicz arrived at 7:05 p.m. and Brian Maye arrived at 7:07 p.m.

PUBLIC COMMENT

David Cosby from Kirk School made a public comment in regards to the support of the NSSEO Wellness program and the circuit training sessions that have been highly attended by the staff.

CONTINUOUS IMPROVEMENT PLAN HIGHLIGHTED FOCUS: GOAL 1: STUDENT OUTCOMES

Erik Brekke, Administrator at Miner School shared specific information and examples of the work at Miner School this year that promotes student independence across all settings through the implementation of a prompt hierarchy framework.

NSSEO SHINING STAR – CELEBRATING STUDENT INDEPENDENCE

Erik Brekke, Administrator from Miner School discussed a school-wide initiative focused on increasing levels of independence for all students across functional tasks. He introduced two students from Miner that have exemplified increased autonomy in functional skills across their school day. Jaheim Tantiah, a Miner high school student from District 214, demonstrated significant growth in his identified functional task this year. Transitions were identified as an area of emphasis, and as a result, he has increased his independence when completing transitions between activities. Dennis Bak, a Connection Center student from District 214, has also increased his independence when completing his daily self-care routine. He has taken greater ownership of his routine and vocalized his successes with both staff and peers.

CONSENT AGENDA

President Krinsky asked if there were any items on the consent agenda that the board members wanted to remove for separate consideration. There were none. Consent agenda items consisted of minutes of the Regular Session dated November 7, 2018; Disbursement List dated December 2018/Voucher #1083; Procurement Card Automatic Payment; Personnel Transactions dated December 5, 2018; Payroll Expenditures by fund for the October 30, 2018 and November 15, 2018 payrolls; and Non-Resident Student Placement Requests.

MINUTES OF THE REGULAR SESSION DATED NOVEMBER 7, 2018

It was moved by Deb McAtee and seconded by Frank Fiarito to approve the minutes of the regular session dated November 7, 2018. On roll call vote – Ayes: Maye, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

DISBURSEMENT LIST DATED DECEMBER 2018/VOUCHER #1083

It was moved by Deb McAtee and seconded by Frank Fiarito to approve the disbursement list dated December 2018/Voucher #1083, in the amount of \$2,254,363.17. On roll call vote – Ayes: Maye, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

PROCUREMENT CARD AUTOMATIC PAYMENT

It was moved by Deb McAtee and seconded by Frank Fiarito to approve the debit transaction of \$38,782.50 to BMO Financial Group on December 11, 2018. On roll call vote – Ayes: Maye, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

PERSONNEL TRANSACTIONS DATED DECEMBER 5, 2018

It was moved by Deb McAtee and seconded by Frank Fiarito to approve the personnel transactions dated December 5, 2018, which included the hiring and termination of staff (a copy of which is made a part of these minutes). On roll call vote – Ayes: Maye, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

PAYROLL EXPENDITURES BY FUND OCTOBER 30, 2018 AND NOVEMBER 15, 2018

It was moved by Deb McAtee and seconded by Frank Fiarito to approve the payroll expenditures by fund for the October 30, 2018 and November 15, 2018 payrolls. On roll call vote – Ayes: Maye, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

NON-RESIDENT STUDENT PLACEMENT REQUESTS

It was moved by Deb McAtee and seconded by Frank Fiarito to approve the placement of non-resident students at Miner, Kirk and Timber Ridge Schools for the 2018-19 school year with all educational costs to be paid by the students' district of residence. On roll call vote – Ayes: Maye, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

SUPERINTENDENT'S REPORT

RESOLUTION REGARDING ISBE PROCEDURAL CHANGE IN THE ALLOCATION OF IDEA FLOW-THROUGH AND PRE-SCHOOL FUNDS

Dr. Judy Hackett discussed a proposed Resolution regarding ISBE Procedural Change in the Allocation of IDEA Flow-Through and Pre-School Funds. In order to implement the proposed change in the flow-through of IDEA funds from the state to the special education cooperative and then to districts by ISBE in a thoughtful way with the implementation date of July 1, 2019, an updated rationale for the resolution and recommended extension was discussed. The resolution was drafted by the NSSEO Board attorney, Alan Sraga, to address the challenges and emphasizes the need for ISBE to approve a 12 month extension. This extension, if approved, would provide time for stakeholders to meet with ISBE leadership to address the challenges associated with the proposed changes, consider options in conjunction with other state and local changes and responsibly develop a plan for implementation that reflects the flexibility, collaboration and local decision-making that ISBE emphasizes in their messages to the field. After much discussion and further information needed by some districts, it was decided to put aside the vote for the resolution until the January Board Meeting.

ISBE UPDATES

Dr. Hackett discussed the legislative updates and Vision 2020.

GIVING SPIRIT

NSSEO schools provided and delivered Thanksgiving dinners for NSSEO families in need as well as the NSSEO Central Office and our programs/schools will be sponsoring many NSSEO families in need for the holidays.

BUSINESS DEPARTMENT

FOUNDATION UPDATE

The NSSEO Foundation held an NSSEO 50th Anniversary Bash on November 4, 2018 to raise money for various NSSEO programs. Foundation members, Sandy Neumann and Jim Platt updated the board on the proceeds from the fundraiser of \$37,000 and showed a video of the fundraiser.

AIR-COOLED CONDENSING UNIT BID OPENING

Julie Jilek stated at the August 7, 2018 Governing Board meeting, permission was granted to go to Bid for one new 30-Ton Air-Cooled Condensing Unit for the NSSEO Administration Center. Notice was placed in the local newspaper and bid packets were sent out. The lowest bid was received from Temperature Equipment Corporation in Lansing, IL. The bid met all bid specifications.

It was moved by Frank Fiarito and seconded by Anna Klimkowicz to authorize the purchase of one (1) new 30-Ton Air-Cooled Condensing Unit at a cost of \$17,800.00 from Temperature Equipment Corporation (Carrier). On roll call vote – Ayes: Krinsky, Kreutzer, Klimkowicz Johannesen, Botwinski, McAtee, Maye and Fiarito. Nays: None.

INFORMATION ITEMS

The following were presented as information items: Professional Development Program/Sessions; Position Vacancies/Budgeted vs. Current FTE Enrollment; Activity Fund Report Dated 10/1/18-10/31/18; and NSSEO Health Insurance, TRS and IMRF Wire transfers.

NEW BUSINESS

Erin Johannesen gave an update on a new café opening in Arlington Heights that will employ students with disabilities and a fundraiser that will be held in December to support the new venture.

ADJOURNMENT

It was moved by Frank Fiarito and seconded by Anna Klimkowicz to adjourn the December 5, 2018, regular meeting of the NSSEO Governing Board at 8:20 p.m. On roll call vote – Ayes: Krinsky, Kreutzer, Johannesen, Botwinski, McAtee, Maye, Klimkowicz and Fiarito. Nays: None.

Deb McAtee, Secretary

Janice Krinsky, President

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**NSSEO PERSONNEL TRANSACTIONS
December 5, 2018 MINUTES**

PROGRAM	EMPLOYEE	POSITION	DESCRIPTION	EFFECTIVE DATE
Current Employee Assignment				
DHH Elementary	FRAZIER, CALEB ROY	Signing Classroom Aide	From: Kirk School To: D/HH EC Program	11/13/2018
Extra Duty				
DHH Elementary	BERNSTEIN, TERRI LYNN	D/HH Teacher	Interpreting for various school activities	11/8/18 - 5/30/19
DHH Elementary	HERBST, SUSAN	Job Share School Nurse (.50FTE)	Nursing Duties at DHH Elementary Program	11/9/18 - 5/30/19
DHH Elementary	TURNER, EMILY	Educational Interpreter	Interpreting for various school activities	11/8/18 - 5/30/19
Kirk School	UJWARY, DANIEL A	1:1 Interpreting Assistant	1:1 Interpreting for student participating in after school activities	10/24/18-12/21/18
Miner School	ABERMAN, ALEXA	Adapted PE Teacher	Special Olympics Sponsor	2018-2019
Miner School	ABU OBAID, HEBAH	Classroom Aide	Substitute Bus Aide	11/27/18-5/30/19
Miner School	ARIAZ, SHANA EDA	LBS1	Special Olympics Basketball Coach	11/5/18-12/28/18
Miner School	BARRAGAN, MERANDA L	Classroom Aide	Special Olympics Basketball Coach	11/5/18 - 12/28/18
Miner School	BROKAMP, RYAN	Building Assistant	Variety Show Planning; Special Olympics Basketball Coach; Extra Suburban Driver	10/1/18 - 12/28/18
Miner School	CALVERT, KRISTEN	LBS1	Suburban Route Driver	11/14/2018
Miner School	CLEARY, MICHAEL	Classroom Aide	Special Olympics Basketball Coach	11/5/18-12/28/18
Miner School	EURICH, THOMAS	Classroom Aide	Special Olympics Coach; Substitute Bus Aide	11/5/18-5/30/19
Miner School	GREENBERG, SCOTT	Classroom Aide	Special Olympics Basketball Coach	11/5/18-12/28/18
Miner School	HERMAN, MICHAEL V	Signing Classroom Aide	Special Olympics Basketball Coach; Substitute Bus Aide	11/5/18-5/30/19
Miner School	JOHNSON, JESSICA M.P.	Classroom Aide	Substitute Bus Aide	11/12/18-5/30/19

PROGRAM	EMPLOYEE	POSITION	DESCRIPTION	EFFECTIVE DATE
Miner School	JOHNSON, KIMBERLY F	LBS1	Special Olympics Basketball Coach	11/5/18 - 12/28/18
Miner School	KELLY, MEGAN A	Classroom Aide	Substitute Bus Aide	10/25/18-5/30/19
Miner School	REED, KAREN M	Classroom Aide	Special Olympics Basketball Coach	11/5/18 - 12/28/18
Miner School	SALAZAR, ROMULO F	Bilingual Assistant	Hours beyond regular contract	11/19/2018
Miner School	SHARMA, VARUN	Classroom Aide	Special Olympics Basketball Coach	11/5/18-12/28/18
Miner School	TAMBEAUX, JESSICA L	Classroom Aide	Variety Show Planning	10/1/18-11/9/18
Miner School	WAYNE, JEFFREY ALAN	Classroom Aide	Special Olympics Basketball Coach	11/5/18 - 12/28/18
Miner School	YOUSUF, SAJID G	Classroom Aide	Special Olympics Basketball Coach	11/7/18-12/28/18
Riley-RTMS	THIER, KIMBERLY	Behavior Specialist	Consulting with Staff	11/1/18 - 5/30/19
Timber Ridge School	ANGELACCIO, KATELYN	LBS1	Literacy Night; Mini Grant: Young Engineers Club	11/14/18-5/30/19
Timber Ridge School	BRODIE, SHAWN A	Psychologist	Outdoor Adventure Club	10/29/18-5/30/19
Timber Ridge School	BRYAN, ANTHONY M	Classroom Aide	Young Engineers Club; Running Club	11/5/18-5/30/19
Timber Ridge School	CERNIGLIA, MATTHEW	Building Assistant	Literacy Night	10/25/18-4/12/19
Timber Ridge School	CHRIST, AMBER LYNN	LBS1	Literacy Night; Book Club	10/25/18-4/12/19
Timber Ridge School	DEMMA JR, SALVATORE	Building Assistant	After School Supervision	10/25/18-5/30/19
Timber Ridge School	FOX, MARY LYNN	LBS1	Literacy Night	10/25/18-4/12/19
Timber Ridge School	FUEHRING, MADELINE J	Classroom Aide	Young Engineers Club; Literacy Night; Book Club; Running Club; Bus Aide	10/23/18-5/30/19
Timber Ridge School	GADDINI, DOMINIC	Classroom Aide	After School Supervision	10/25/18-5/30/19
Timber Ridge School	GREGORICH, EMILY	Classroom Aide	Homework Club	11/1/18-5/30/19
Timber Ridge School	JARGSTORF, DEBRA	Classroom Aide	Literacy Night	10/25/18-4/12/19

PROGRAM	EMPLOYEE	POSITION	DESCRIPTION	EFFECTIVE DATE
Timber Ridge School	JOHANSON, MARGRET M	Instructional Coach	Literacy Night; Outdoor Adventure Club; Book Club	10/25/18-5/30/19
Timber Ridge School	JOHNSON, JENNIFER	Classroom Aide	Homework Club; Childcare for Incredible Years Parenting Program	10/30/18-5/30/19
Timber Ridge School	JORDAHL, CHANDLER	LBS1	Literacy Night; Additional Suburban Diver	10/25/2018-4/12/19
Timber Ridge School	KAMINSKY, JODY MILNE	LBS1	After School Supervision	10/25/18-5/30/19
Timber Ridge School	MORAN, MARY	Classroom Aide	Literacy Night; After School Supervision	10/25/18-4/12/19
Timber Ridge School	ORTIZ, MARCO ANTONIO	1:1 Bilingual Assistant	Literacy Night; Homework Club	10/25/18-5/30/19
Timber Ridge School	RADTKE, LEONARD B	Classroom Aide	After School Supervision	10/25/2018 - 5/30/19
Timber Ridge School	SANTIAGO, YVETTE M	Bilingual Assistant	Homework Club; Childcare for Incredible Years Parenting Program	11/1/18-5/30/19
Timber Ridge School	SCHIESTEL, APRIL ANN	Social Worker	After School Supervision	10/23/18 - 5/30/19
Timber Ridge School	SHERRY, KATHRYN F	Psychologist	Young Engineers Club	11/14/18-5/30/19
Timber Ridge School	STONE, JESSICA BETH	Psychologist	After School Supervision	10/25/18-5/30/19
Timber Ridge School	SUMMERS, MEGAN LYNN	Classroom Aide	Literacy Night; Book Club	10/25/18-4/12/19
Timber Ridge School	SWENSON, NICOLE JEAN	Psychologist	Literacy Club	10/25/18-4/12/19
Timber Ridge School	TAYLOR, BRIANNA	LBS1	Literacy Night; Mini Grant: Young Engineers Club; Book Club	10/31/18-5/30/19
Timber Ridge School	WEBER, RACHEL	SLP	Outdoor Adventure Club	10/29/18-5/30/19
Timber Ridge School	WOODY, ALYSSA LYNN	LBS1	After School Supervision	10/25/18 - 5/30/19
New Hire Assignment				

PROGRAM	EMPLOYEE	POSITION	DESCRIPTION	EFFECTIVE DATE
DESC	HEREDIA, ROSE	.30 FTE Occupational Therapist/Dist. 59	Additional Need	11/8/2018
Kirk School	BESSENT, TIFFANY	Classroom Aide	Vacant	11/12/2018
Kirk School	NORTON, NICHOLAS	Classroom Aide	Vacant	11/7/2018
Kirk School	ONJEA, RAIMONDA	Classroom Aide	Vacant	11/19/2018
Kirk School	PAPPAS, NIA	Classroom Aide	Vacant	11/5/2018
Miner School	RAGO, ANNE	Classroom Aide	Vacant	11/26/2018
Miner School	SHAH, KAUSHIKLAL	Classroom Aide	Vacant	11/5/2018
Timber Ridge School	GOFF, CARLY	Classroom Aide	Vacant	11/26/2018
Timber Ridge School	MCDONOUGH, KIMBERLY	Classroom Aide	Vacant	11/5/2018
Staff Termination				
Kirk School	AREEN, MARILEE	Certified Occupational Therapy	Resignation	11/2/2018
Kirk School	BOYLE, MARY KATE E	Classroom Aide	Resignation	11/2/2018
Kirk School	JACNIACKA, KRISTYNA	Classroom Aide	Retirement/No NSSEO Benefits	10/31/2018
Miner School	PORTERA, LAURA	Classroom Aide	Resignation	11/29/2018
Timber Ridge School	STAMER, ELIZABETH	Behavior Specialist	Resignation	11/30/2018
Timber Ridge School	RADTKE, LEONARD B	Classroom Aide	No Call/No Show	11/13/2018
Status Change				
DHH Elementary	BAHENA, JOYANN	Educational Interpreter	From: Active To: FMLA	10/30/2018
Kirk School	ALLEN, ARIELLE	LBS1	From: FMLA To: Active	11/5/2018
Kirk School	BRANICK, LISSETTE	Classroom Aide	From: FMLA To: Active	11/19/2018
Kirk School	CHOMOR, AMBER MARIE	Classroom Aide	From: FMLA (paid) To: FMLA (stop pay)	10/30/2018
Kirk School	KAMANGA, THANDIWE	1:1 Nurse	From: FMLA To: Active	11/5/2018
Kirk School	SWIONTEK, MICHAEL T	Classroom Aide	From: FMLA To: Active	10/23/2018
Miner School	ENSLEY, VALERIE	Bus Driver	From: Paid To: Stop Pay	11/2/2018
Miner School	PACION, DYLAN MORRIS	Classroom Aide	From: FMLA (paid) To: FMLA (stop pay)	11/6/2018
Timber Ridge School	WEEMS, BRIAN	Principal	From: Active To: FMLA	10/22/2018